

A **Regular** meeting of the Buellton Union School District Board of Trustees was held on **Wednesday, February 10, 2021** via video conference.

Trustees Present: Jessie Skidmore, Elaine Alvarado, Christy Nordgren and Allison Schwartz

Administration Present: Dr. Randal Haggard, Beverly Sherman, Rebecca Holmes, Diane Turner and Lisa Melby

I. **Call to Order, Roll Call and Public Comment on Closed Session Agenda Items**

II. **Closed Session**

A. Personnel Matters - (Pursuant to Government Code § 54957)

III. **Opening Ceremony –**

- A. Call to Order and Roll Call - *Jessie Skidmore opened the meeting at 7:11pm and reported all members were present.*
- B. Report of Actions Taken During Closed Session- *Jessie Skidmore continued by reporting that the Board just came out of closed session and in closed session Elaine Alvarado **MOVED** to approve a retirement incentive for all employee groups in the amount of \$15,000 towards either health benefits or a tax sheltered annuity with notice to be given by 3/4/21. Christy Nordgren **Seconded** the motion. **The Board voted 4 ayes to 0 nays.***
- C. Pledge of Allegiance – *Led by Jessie Skidmore*
- D. Buellton/ Consortium Pride – *Lisa Melby recognized six Jonata students; Betsy Salinas, Raul Enciso, Angela Guerrero, Alondra Verdin, Osvaldo Morro and Josue Salinas as Fluent English Proficient. 5th Grader recognized Curren Lane for his outstanding GPA of 4.0 GPA. Beverly Sherman recognized Brittany Mullenary and Cheryl Lastra. Brittany has been a long term substitute teacher at Santa Ynez Elementary and works very hard for the students of the consortium. Cheryl Lastra is an SDC teacher at Solvang School as well as Department Chair. Cheryl works very hard for her staff and students.*

IV. **Continue Opening Ceremony**

- A. Establish Order of the Agenda – *No changes*
- B. Governing Board Comments – *Elaine Alvarado reported on the SBCBSA meeting she attended recently. Equity issues were discussed and awareness was brought forth to possibly make changes at the state level. She also reported that she attended the PTSA meeting last night and said that Mrs. Fegley's presentation was wonderful and hopes to see something similar at the board meeting. Jessie Skidmore thanked the staff for their tireless work being done at our schools.*

V. **Public Comments/Staff Comments**

From Ranchel Cardoza:

Thank you for taking into account all the public comments during this time of uncertainty and uneasiness.

Hoping for future meetings to address the following:

What is the district doing to get the teachers prioritized and to the front of the line for vaccines? Is there anything the community can do to help the district get its teachers vaccinated asap?

Why are parent surveys for potential re-openings being sent out AFTER the board meetings with this topic on the agenda and AFTER town-halls? Wouldn't the parent input be better used during the planning process than after the fact?

What options and alternatives do parents, staff and teachers have if they are not able to return to in-person instruction this year? What support does the district need to keep the alternatives robust and comprehensive?

Has the district been in contact with other local districts to determine what is working for the hybrid and in-person models and what hasn't been successful? What positives have you learned from having small groups at OV and what changes would need to be made to scale this up to full population?

What happened to the quality of school provided lunches? We went from having real food to pre-packaged low-quality food that is served in plastic packaging and plastic containers.

I understand these are hard questions, but it's been over 300 days since school closed last March and the time is now to dig deep, communicate and reach out to the community to find solutions!

Thank you for your time,

Rachael Cardoza

VI. **Correspondence – Letter to Governor Newsom from SBCEO Superintendents
Letter from Dr. Peggy Dodds of SBCPHD
Letter from SBCEO re: Interim Financial Report Analysis**

VII. **School/Community Reports**

- A. Superintendent – *Dr. Haggard started his report by talking about the challenges being faced by our students during this pandemic. Our mission is to build strong children. He is also going to talk about he we can safely meet in person as a board.*
- B. Principal – *Lisa Melby started her report by saying that small groups have been expanded and everyone has been working very hard. A survey will be sent out to parents about school reopening and hoping to get a commitment from parents. Lisa Melby then continued by reviewing the CHKS recently taken for the 5^a and 7^a graders. A huge area of concern is our student's socio-emotional well-being. Kim Curtis reviewed the data from the latest dibbles assessments.*
- C. Special Education – *Beverly Sherman started her report by saying that they have been focused on students with dyslexia. A reading specialist has been working with these students. Professional Development has been ongoing for staff and transition meetings have been going on.*
- D. B.E.A. – *Debbie Goldsmith started her report by talking about BEA and the CLASS Plan that they are hoping to be reviewed by Dr. Haggard and the board at some point before reopening our schools.*
- E. P.T.S.A – *Maria Hernandez started her report by saying that PTSA had their meeting last night. Two fundraisers have taken place this year and both have been responded to very well. The next fundraiser is taking place at the end of the month with Pattibakes offering a \$50.00 family BBQ meal.*

VIII. **Information Items**

- (Information) A. Enrollment/Staffing for 2020-2021 school year-information will be presented based on current enrollment.

*Dr. Haggard brought forth an Enrollment report for Board review. As of February 4th the student enrollment id down 90 students which is a significant loss of revenue for the district. **No Action was taken on this item. Information Only.***

- (Information) B. COVID-19 Update – Dr. Haggard will update the Board on district issues related to the COVID-19 pandemic.

*Dr. Haggard updated the Board on the steps the district is taking for the safe re-opening of or schools. All indicators look like the county will be moving into the red tier and we are able to open safety. The district submitted a reopening plan that outlines what we will do to protect staff and students when we do reopen schools. Target for reopening is March 8th for TK-2nd. Reopening for grade 6th on March 15th, Grades 3-5th on March 22nd. We would have to wait for reopening secondary schools (7th & 8th). **No Action was taken on this item. Information Only.***

- (Information) C. Budget Update/Monthly Financial – Dr. Haggard and Director of Fiscal Services Rebecca Holmes will provide a summary of the key features in the state budget and update the Board on the monthly financials for the District.

Rebecca Holmes review the Budget Update/Financial Report with the Board. The revenues and expenditures for January are included in this report. The Second Interim Report will be presented at the

March board meeting. The district is still meeting it's 4% reserve. **No Action was taken on this item. Information Only.**

- (Information) D. Presentation/Update for the Boys & Girls Program – Michael Baker of United Boys & Girls Club will update the Board on the status of their program being operated by them at Oak Valley Elementary.

Dr. Haggard started this report by talking about the partnership the district has with Boys & Girls Club. Michael Baker, of Boys and Girls Club updated the Board on the program being operated at the Oak Valley site. Mr. Baker said the Oak Valley site will now be open on Saturdays for two hours for students who need intervention. This will start March 6th. No Action was taken on this item. Information Only.

IX. General Items

- (Action) A. Audit Report- A representative from our audit firm Eide Bailly, will be present tonight to review the district's annual audit report.

*Scott Gustafson of Eide Bailly reviewed the district's annual audit report. Jessie Skidmore **MOTIONED** to approve the annual audit report as presented. Elaine Alvarado **Seconded** the motion. Roll call was then made. The Ayes have it with a vote of 4-0.*

- (Action) B. Approval of Updated Governing Board Authorized Signature Form – Dr. Haggard will bring forth an update to the Governing Board Authorized Signature Form required by SBCEO.

*Dr. Haggard brought forth an update to the Governing Board Authorized Signature form for Board approval. Elaine Alvarado **MOTIONED** to approve the update to the Governing Board Authorized Signature Form. Christy Nordgren **Seconded** the motion. Roll call was then made. The Ayes have it with a vote of 4-0.*

- (Action) C. Approval of 2021/2022 Academic Calendar – Dr. Haggard will bring forth the 2021/2022 Academic Calendar for Board review and adoption.

*Dr. Haggard brought forth the 2021/2022 Academic Calendar for Board review and approval. Jessie Skidmore **MOTIONED** to approve the 2021/2022 Academic Calendar as presented. Allison Jordan **Seconded** the motion. Roll call was then made. The Ayes have it with a vote of 4-0.*

- (Action) D. Approval of Comprehensive School Safety Plan- Dr. Haggard and Mrs. Melby will bring forth the School Safety Plan for board review and approval.

*Dr. Haggard and Lisa Melby reviewed the Comprehensive School Safety Plan with the Board. Elaine Alvarado **MOTIONED** to approve the Comprehensive School Safety Plan. Christy Nordgren **Seconded** the motion. Roll call was then made. The Ayes have it with a vote of 4-0.*

- (Action) E. Approval of Change to the Board Meeting calendar– Dr. Haggard will bring forth a change to the dates of board meetings for board approval.

*Dr. Haggard brought forth a recommendation to change the June meeting dates as well as the Governance Workshop meeting on February 24th. Christy Nordgren **MOTIONED** to approve the change to the December meeting dates as recommended. Allison Jordan **Seconded** the motion. Roll call was then made. The Ayes have it with a vote of 4-0.*

- (Action) F. Consideration and Action on Approval of Proposal for Managed Network Services—Dr. Haggard will bring results of proposal review under E-rate, Category 2 for Managed Network Services.

*Dr. Haggard and Rebecca Holmes brought forth a proposal for Managed Network Services. Jessie Skidmore **MOTIONED** to approve the Managed Network Services proposal as presented. Elaine Alvarado **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 4-0.***

(1st Reading) G. 1st Reading of Board Policies– The board will conduct a first reading of the following board policies:

BP/AR 5113.2 “Work Permits”
BP/AR 5141.31 “Immunizations”

*Dr. Haggard brought forth a first reading of BP/AR 5113.2 “Work Permits” and BP/AR 5141.31 “Immunizations”. **No Action was taken on this item. First reads only.***

(Action) H. 2nd Reading of Board Policies– The board will conduct final reading of the following board policies:

BP/AR 1312.3 “Uniform Complaint Procedures”
BB 9012 “Board Member Electronic Communications”
BB 9320 “Meetings and Notices”

*Dr. Haggard brought forth a second and final reading of BP/AR 1312.3 “Uniform Complaint Procedures”, BB 9012 “Board Member Electronic Communications” and BB 9320 “Meetings and Notices”. Elaine Alvarado **MOTIONED** to approve BP/AR 1312.3 “Uniform Complaint Procedures”, BB 9012 “Board Member Electronic Communications” and BB 9320 “Meetings and Notices” as presented. Jessie Skidmore **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 4-0.***

X. **Approval of Minutes/Action Consent Agenda**

Consent Agenda Summary

- (consent) 1. Minutes of the Regular Meeting held December 16, 2020 and January 13, 2021
- (consent) 2. Approve for payment - General Fund Warrant Report
- (consent) 3. Approval of 4th Qtr. Williams Uniform Complaint
- (consent) 4. Approval of Agreement between BUSD and National University for Student Teaching
- (consent) 5. Approval of Reporting Services Agreement between BUSD and Burnham Benefits Ins. Ser.
- (consent) 6. Approval of Agreement between BUSD and American Technology Solutions for ATS MyACA Portal System

XI. Closing

A. Future Meeting Dates

- February 24, 2021 – Governance Workshop
- March 10, 2021
- April 14, 2021
- May 12, 2021
- June 9, 2021
- June 16, 2021
- No Meeting in July 2021
- August 11, 2021
- September 8, 2021
- October 13, 2021
- November 10, 2021
- December 8, 2021
- December 15, 2021


B. Adjournment

Jessie Skidmore MOTIONED to approve Consent Agenda as presented. Elaine Alvarado **Seconded** the motion. **The Ayes have it with a vote of 4-0.** Jessie Skidmore read the Consent Agenda. There being no further business the open session of the meeting adjourned at 9:12pm.

Respectfully Submitted,



Terri Schrepel
Buellton Union School District



Elaine Alvarado - Clerk of the Board
Buellton Union School District